



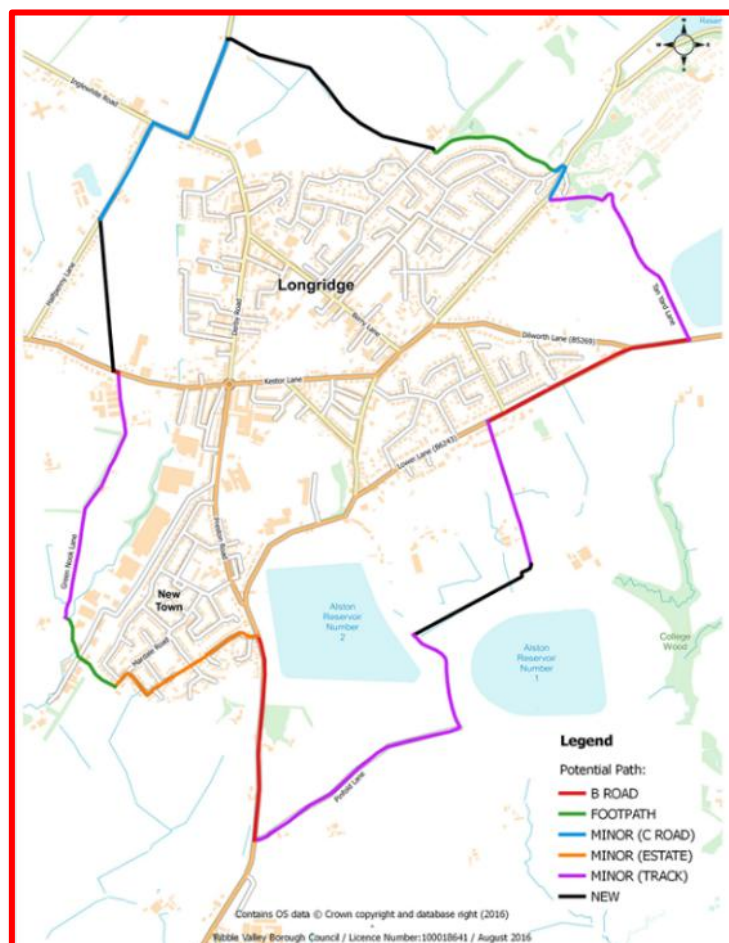
Terms of Reference

Longridge Loop Working Group



Adopted: 10 June 2025

Chair: Cllr. D. Jackson



1. Purpose of the Working Group

The Longridge Loop Working Group (LLWG) is established by Longridge Town Council (LTC) to oversee the development, promotion, and implementation of the Longridge Loop.

The Longridge Loop aims to create a safe, accessible, and enjoyable walking and cycling route around Longridge, enhancing community well-being and sustainable travel opportunities.

2. Objectives.

The LLWG will:

- Develop a clear vision and strategic plan for the Longridge Loop.
- Identify potential routes, access points, and necessary infrastructure improvements.
- Engage with key stakeholders, including landowners, community groups, and local authorities.
- Seek funding opportunities and grants to support the project.
- Ensure the project aligns with local and national policies on active travel and environmental sustainability.
- Promote community involvement and encourage participation in the project.
- Provide regular updates and recommendations to Longridge Town Council.

3. Membership.

The LLWG shall comprise:

- A minimum of three Town Councillors, appointed by LTC.
For 2025/26 these will be Cllrs, Stubbs, Rainford and Jackson.
- Representatives from relevant community groups and stakeholders.
- Local residents and volunteers with an interest in walking, cycling, and environmental sustainability.
- Officers and members of RVBC and Lancashire County Council (if applicable) and other relevant authorities (as advisors).

The Chair of the Working Group shall be appointed from within the working group, subject to agreement by members.

4. Meetings and Reporting.

- The LLWG will meet at least once every two months, with additional meetings scheduled as necessary.
- Meetings may be held in person or virtually, as agreed by members.
- Minutes of each meeting will be recorded and circulated to members and LTC.
- The LLWG will provide regular updates to LTC, with formal progress reports submitted quarterly.

5. Decision-Making and Authority.

- The LLWG has no decision-making powers but will make recommendations to LTC.
- Expenditure and financial commitments must be approved by LTC.
- All actions must align with LTC policies and governance procedures.

6. Duration and Review.

- The LLWG will operate until the Longridge Loop is implemented or as otherwise determined by LTC.
- The terms of reference will be reviewed annually or as required.

7. Dissolution.

The LLWG may be dissolved by LTC if it is deemed that its objectives have been met or are no longer feasible.

This Terms of Reference is Administered by the Longridge Town Clerk